

ARCH Scholarships
FIU Honors College
Fall 2011

Budget Guidelines – Allowable Costs

Allowable Costs

- Books, periodicals, computer software when required for the conduct of the project
- Preparation of surveys and questionnaires
- Data collection materials
- Fees for translating, coding, interviewing
- Project-related travel
- Art supplies
- Postage
- Copying costs
- Lab materials (chemicals, test kits, animals, petri dishes, etc.)
- Long-distance calls related to research
- Photocopying library materials
- Stipends for human subjects (must be reviewed and approved by ARCH and the IRB)

Unallowable Costs

- Wages
- Presentation supplies
- Promotion/advertising
- Purchase of equipment (e.g. computers, tape recorders, cameras, video cameras, cell counters, blood pressure monitors, etc.)
- Retroactive funding for research already completed
- Tuition or living expenses for courses taken on or off campus
- Hosting of guests
- Computer software not specific to the project
- Computer software commonly used on campus
- Admission to museums or other venues
- Conference fees
- Travel to present project results

Please note there are separate funds available for students to travel to conferences to present their project results. Requests are sent directly to Associate Dean Juan Carlos Espinosa at the Honors College.

Questions regarding allowable costs should be directed to the ARCH Office at the Honors College, DM 233, (305) 348-4100 or arch@fiu.edu.